

A Captured Life Photography Wedding Day Information



Wedding Date _____

Bride's name _____

Groom's name _____

Bride's cell phone _____

Groom's cell phone _____

Alternate contact person name and phone number _____

Bride and groom's address after the wedding _____

How many bridesmaids will the bride have? _____ flower girls? _____

Names of bridesmaids _____

How many groomsmen will the groom have? _____ ring bearers? _____

Names of groomsmen _____

Parents of the bride (including step-parents) _____

Siblings of the bride _____

Important extended family of the bride (grandparents, favorite aunts, uncles, etc) _____

Parents of the groom (including step-parents) _____

Siblings of the groom _____

Important extended family of the groom (grandparents, favorite aunts, uncles, etc) _____

Are there any family situations we should know about (deaths, divorces, etc) to make sure we address everyone correctly during the family photographs? _____

Timeline, Ceremony, and Reception Details

Estimated number of wedding guests attending? _____

We will usually start the preparation photos two hours prior to the ceremony (barring any extended travel that must happen between the prep and ceremony locations). This allows us time to shoot the preparations of both the bride and groom. When Jennifer arrives the bride should be receiving any final touches to her hair and makeup, then getting into her dress, shoes, jewelry, etc. The groom should be showered, but we will want to shoot the groom shaving, doing hair, getting dressed, etc. Plan on the preparation photos taking about an hour to an hour and fifteen minutes. After the prep is finished we will shoot individual pictures of the bride and the groom (separate) and the respective bridal parties. We may also take this time for pictures with immediate family. We do not shoot formal family photographs before the ceremony, as these are reserved for the time immediately after the ceremony. If you are planning on seeing each other before the ceremony, we will start three hours before the ceremony to allow time for prep, bridal party pictures, individual and couple pictures.

Bride's preparations (time, location and address)? _____

Groom's preparations (time, location, and address)? _____

Ceremony time, location, and address? _____

Are there any rules pertaining to photography that we should be aware of during the ceremony? If necessary, please attach any rule sheets given to you by the venue.

Is there anything unique happening during the ceremony that we should have prior knowledge of?

Reception time, location, and address? _____

Will there be a cocktail hour and, if so, what time will it start, where will it be, and how long will it last?

Will there be a sit down dinner or a buffet line? _____

Please note: we need to eat on the wedding day :) We would prefer to be served as close to you as possible (time wise) so that we are eating when you are eating and we'll be able to take photographs when you're back up to mingle and dance.

Will you be having a separate coordinator for the reception (name)? _____

Is there anything unique happening at the reception that would should have prior knowledge of?

How long do you want us to stay? _____

Coordinator (name / number / website) _____

Florist (name / number / website) _____

Band / DJ (name / number / website) _____

Officiate (name / number / website) _____

Caterer (name / number / website) _____

Videographer (name / number / website) _____

Once you have completed this form, please mail it to us a minimum of two weeks prior to the wedding. Please feel free to call or email us to discuss any part of the worksheet prior to your wedding date. Also please attach any schedules provided by your coordinator or venue, as that additional information is very helpful to us! We look forward to seeing you soon!

Thank you!

A Captured Life Photography

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